Deadline: July 15 at 5:00 PM

Applications should be submitted electronically via email to Rob Breckinridge at <u>breckinridger@moravian.edu</u>.

Applications consist of a project narrative in accordance with NEH's application requirements as stated below. Please be aware that the final application to NEH requires additional components that you will have to prepare and submit. Be sure to review carefully NEH's application guidelines at http://www.neh.gov/grants/guidelines/stipends.html

Narrative —Not to Exceed Three Single- Spaced Pages

Applicants should provide an intellectual justification for their projects, conveying the ideas, objectives, methods, and work plan. A simple statement of need or intent is insufficient. The narrative should not assume specialized knowledge and should be free of technical terms and jargon.

Applicants should format pages with one-inch margins and with a font size no smaller than eleven point. Single-spacing is permissible (and is the norm among successful applications).

In the course of writing a narrative, applicants should address the following areas:

Research and contribution

Describe the intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both. Provide an overview of the project, explaining the basic ideas, problems, or questions examined by the study. Explain how the project will complement, challenge, or expand relevant studies in the field.

• Methodology and work plan

Describe your method(s) and clarify the part or stage of the project that will be supported by the Summer Stipend. Provide a work plan, describing what you will accomplish during the award period. Your work plan must be based on a full-time commitment to the project;

part-time work is not allowed. If you do not anticipate finishing the entire project during the award period, discuss your plan for doing so.

For book projects, explain how the final project will be organized. If possible, provide a brief chapter outline. For digital projects, describe the technologies that will be used and developed, and explain how the scholarship will be presented to benefit audiences in the humanities.

Note that work plans should not be wholly dependent upon factors beyond an applicant's control. For example, an applicant should not request an award solely to respond to readers' reports on a book manuscript, if the applicant has not yet received those reports.

If you are requesting funding for the development, acquisition, preservation, or enhancement of geospatial data, products, or services, you must conduct a due diligence search at the Data.gov <u>list of datasets</u> to discover whether the needed geospatial-related data, products, or services already exist. If not, you must produce the proposed geospatial data, products, or services in compliance with applicable proposed guidance posted at <u>http://www.fgdc.gov</u>.

• Competencies, skills, and access

Explain your competence in the area of your project. If the area of inquiry is new to you, explain your reasons for working in it and your qualifications to do so. Specify your level of